

RURAL MUNICIPALITY OF FERTILE VALLEY #285
REGULAR MEETING OF COUNCIL
DECEMBER 11, 2024

The regular meeting of council for the Rural Municipality of Fertile Valley #285 was held on Wednesday, December 11, 2024, in the Council Chambers, 316 Railway Avenue, in Conquest, Saskatchewan.

Present were:

Reeve: Barry Friesen

Councillors for

Div. 1: Lonnie Ingell

Div. 2: Bryce Mauch

Div. 3: Mike Z. Hofer

Div. 4: Bob Silverthorn

Div. 5: Craig Barrington

Div. 6: Bill Thompson

Administrator L. Jean Jones

Reeve Friesen called the meeting to order at 8:30 a.m.

Approval of Agenda

212/24

INGELL: That the Agenda be approved as presented.

CARRIED.

Approval of Minutes

213/24

MAUCH: That the minutes of the First Meeting of Council following a General Election held on November 14, 2024 be approved as presented.

CARRIED.

List of Accounts for Approval

214/24

HOFER: That cheques numbering 16945-16977 and direct deposits for November and December 2024, all totaling \$69,570.45 as shown on the attached List of Accounts for Approval be approved for payment.

CARRIED.

Statement of Financial Activities

215/24

SILVERTHORN: That the Statement of Financial Activities for the month of November 2024 and Bank Reconciliation at November 30, 2024 shall be approved as presented.

CARRIED.

Correspondence

216/24

BARRINGTON: That the list of correspondence be acknowledged as attached to and forming a part of these minutes, now be filed.

CARRIED.

217/24

Public Disclosure Annual Declarations

THOMPSON: That the Public Disclosure Statements and Public Disclosure Annual Declarations were received November 14, 2024 for the Council of the R.M. of Fertile Valley #285 and have now been filed.

CARRIED.

218/24

Pest Control Officer Advertisement

INGELL: That the R.M. of Fertile Valley #285 and the R.M. of Rudy #284 advertise jointly for a Pest Control Officer.

CARRIED.

219/24

Payments to VOID due to Canada Post Strike

MAUCH: That the R.M. of Fertile Valley #285 VOID the following list of cheques caught up in the mail system and undeliverable due to the Canada Post Strike:

| | | | |
|----------|------------|--------------------------|------------|
| CH 16928 | 2024-11-14 | Emterra Environmental | \$2,064.94 |
| CH 16931 | 2024-11-14 | John Deere Financial | 310.44 |
| CH 16936 | 2024-11-14 | Prairie Newspaper Group | 77.18 |
| CH 16937 | 2024-11-14 | Saskatchewan Association | 87.85 |
| CH 16938 | 2024-11-14 | SaskTel | 366.26 |
| CH 16939 | 2024-11-14 | TAXervice | 244.50 |
| CH 16940 | 2024-11-14 | The Bolt Supply House | 168.41 |
| CH 16941 | 2024-11-14 | Whole Wheat Web Design | 208.68 |
| CH 16943 | 2024-11-14 | SaskPower | 57.65 |

Further, that the Administrator access other methods to process the above payments for delivery as soon as possible, as well as any new creditor invoices that are received, until such time as the Canada Post Strike has ended.

CARRIED.

220/24

Macrorie Volunteer Fire Department Budget 2024

HOFER: That the R.M. of Fertile Valley #285 approve the Macrorie Volunteer Fire Department 2024 Proposed Budget and this municipality's Share (45%) totaling \$6,480.00.

CARRIED.

221/24

Disposal of Records from Records Retention Schedule

SILVERTHORN: That the R.M. of Fertile Valley #285 dispose of the following records as per Bylaw No. 08-2022 Records Retention Schedule:

| YEAR | RECORDS DISPOSED | RETENTION PERIOD |
|------|------------------------------------------|------------------|
| 2011 | Accounts Payable Payments #8839-9450 | 7 years |
| 2012 | Accounts Payable Payments #9451-10056 | 7 years |

221/24

Disposal of Records from Records Retention Schedule continued

| | | |
|------|-------------------------------------------|----------|
| 2013 | Accounts Payable Payments #10057-10650 | 7 years |
| 2014 | Accounts Payable Payments #10651-11238 | 7 years |
| 2015 | Accounts Payable Payments #11239-11892 | 7 years. |

CARRIED.

222/24

Asset Management Policy Review

BARRINGTON: That the R.M. of Fertile Valley #285 has reviewed the Asset Management Policy and notes no changes. The policy will reviewed again in four (4) years time.

CARRIED.

223/24

Municipal Revenue Sharing Grant for 2025-26

THOMPSON: That the Council of the Rural Municipality of Fertile Valley No. 285 confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant for 2025-26:

- Submission of the Annual Audited Financial Statements to the Ministry;
- The municipality does not run a Municipal Waterworks System;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedure Bylaw;
- Adoption of an Employee Code of Conduct;
- All members of council have filed and annually updated their Public Disclosure Statements, as required, and

That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

CARRIED.

224/24

Board of Revision Appointment for 2025

INGELL: That pursuant to Subsection 220(1) of *The Municipalities Act*, the RM OF FERTILE VALLEY NO. 285 appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2025, through to December 31, 2025, remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovens, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro and Rick Leigh.

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

224/24

Board of Revision Appointment for 2025 continued

That pursuant to Subsection 221(1) of *The Municipalities Act*, the RM OF FERTILE VALLEY NO. 285 appoints Kara Lindal with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2025, through to December 31, 2025, remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

CARRIED.

225/24

Development Appeals Board Appointment for 2025

MAUCH: That pursuant to Subsection 214(1) of *The Planning and Development Act, 2007*, the RM OF FERTILE VALLEY NO. 285 appoints Western Municipal Consulting Ltd. to manage the Development Appeals Board process for the term of January 1, 2025, through to December 31, 2025, remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Development Appeals Board: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Stu Hayward, Pam Malach, Barry Clark, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro and Rick Leigh. The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

That pursuant to Subsection 216(3)(a) of *The Planning and Development Act, 2007*, the RM OF FERTILE VALLEY NO. 285 appoints Claudette McGuire with Western Municipal Consulting Ltd. as Secretary to the Development Appeals Board for the term of January 1, 2025, through to December 31, 2025, remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

CARRIED.

226/24

Transfer of Conquest Fire Department Fees Received to Savings Account

HOFER: That the R.M. of Fertile Valley #285 transfer \$6,386.21 for Conquest Fire Department Fire Fees received from Fire Invoices 00004A, 00007, and 00008 into the Conquest Fire Department Savings Account.

CARRIED.

227/24

Transfer of Fertile Valley Cemetery Donations Received in 2024

SILVERTHORN: That the R.M. of Fertile Valley #285 transfer Fertile Valley Cemetery donations received in 2024 to the Fertile Valley Cemetery Account in the amount of \$100.00 before December 31, 2024.



CARRIED.

228/24

Hillcrest Cemetery Donations for 2024

BARRINGTON: That the R.M. of Fertile Valley #285 issue a cheque to Dale Beattie for Hillcrest Cemetery donations received in 2024 in the amount of \$100.00.

CARRIED.

229/24

SARM High Interest Savings Account Deposit

THOMPSON: That the R.M. of Fertile Valley #285 authorize the Administrator to instruct SARM to transfer \$500,000.00 from our In-Trust Account to the SARM High Interest Savings Account before December 31, 2024.

CARRIED.

230/24

Christmas Greetings Advertisement

INGELL: That the R.M. of Fertile Valley #285 place a Christmas Greetings ad in the December 19, 2024 issue of THE OUTLOOK at a cost of \$114.84 plus GST.

CARRIED.

231/24

Bradley Directory Council Books

MAUCH: That the R.M. of Fertile Valley #285 order Bradley Directory Council Books for 2025. As well, 3 extra.

CARRIED.

232/24

WaterWolf Planning Inc. Membership for 2025

HOFER: That the R.M. of Fertile Valley #285 renew our membership with WaterWolf Planning Inc. for 2025 at a cost of \$1,890.00.

CARRIED.

233/24

WaterWolf Planning Inc. GIC License Fees for 2025

SILVERTHORN: That the R.M. of Fertile Valley #285 renew our GIS License Fees for 2024/25 with WaterWolf Planning Inc. at a cost of \$589.58 (November 15, 2024 to November 14, 2025).

CARRIED.

PP
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Administrator Jones declared a Conflict of Interest and left the Council Chambers at 10:45 a.m.

Administrator Jones returned to the Council Chambers at 10.50 a.m.

Christmas Bonuses for Employees

234/24

BARRINGTON: That the R.M. of Fertile Valley #285 issue the following Christmas Bonuses to employees: Darren Jones \$500.00, L Jean Jones \$500.00, Aaron Shaw \$500.00, Brent Silverthorn \$500.00, Henry Bachman \$500.00, Blaine Norris \$500.00.

CARRIED.

Administrator Holiday Time

235/24

THOMPSON: That the R.M. of Fertile Valley #285 grant the Administrator holiday time December 23-24, 2024.

CARRIED.

R.M. of Fertile Valley #285 Holiday Hours

236/24

INGELL: That the R.M. of Fertile Valley #285 post the following Holiday Hours for the Christmas Season: CLOSED December 23-27, 2024, OPEN December 30-31, 2024, CLOSED JANUARY 1, 2025.


CARRIED.


Adjournment

237/24

MAUCH: That the meeting be adjourned at 11:45 a.m.

CARRIED.


Reeve, Friesen


Administrator, Jones